

Maryland Immunization Information System (IIS) ImmuNet Users,

The Maryland IIS team strives to continually enhance the ImmuNet user experience for our users. The most recent enhancement includes self-service password reset. In addition to allowing ImmuNet users to reset their own password, this enhancement also addressed the security measures required for system access, as well as notifications if the user has access issues.

At your next login, you will be presented with a screen shown in Figure 1 where you will be required to answer four security questions that will be stored in your profile. It is essential to use an accurate and current email address as it will be used for all communication related to your password reset.

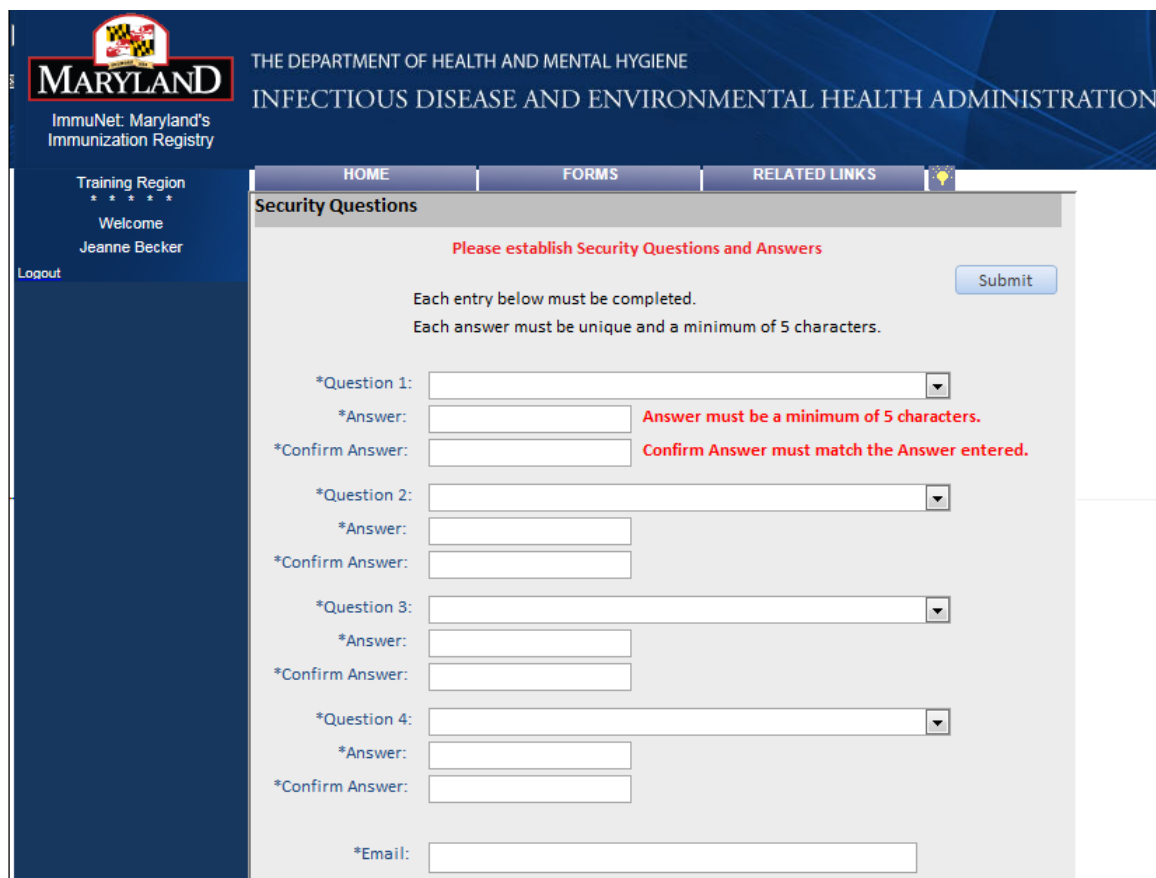
If you forget your password or lock your account due to three consecutive login attempts with wrong credentials, simply click on the **Forgot Password** link (Figure 2) to start the password reset process. The system will randomly ask for an answer to one of your security questions. You will then be presented with a screen (Figure 3) to enter your **username** and **email** address to receive the password reset email (Figure 4). Follow the instructions in the email to reset your password. You will have 24 hours to reset your password. If you are not able to reset your password during the 24 hours, you will be required to restart the password reset process.

Please note that your account will be locked if you:

1. Consecutively answer the security question incorrectly three times, or
2. Select "I do not agree" to ImmuNet security notification

You MUST contact [ImmuNet Help Desk](#) to unlock your account.

Thank You,
ImmuNet IIS Team



MARYLAND
ImmuNet: Maryland's Immunization Registry

Training Region

Welcome
Jeanne Becker
Logout

THE DEPARTMENT OF HEALTH AND MENTAL HYGIENE
INFECTIOUS DISEASE AND ENVIRONMENTAL HEALTH ADMINISTRATION

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Security Questions

Please establish Security Questions and Answers

Each entry below must be completed.
Each answer must be unique and a minimum of 5 characters.

Submit

*Question 1:
 *Answer: Answer must be a minimum of 5 characters.
 *Confirm Answer: Confirm Answer must match the Answer entered.

*Question 2:
 *Answer:
 *Confirm Answer:

*Question 3:
 *Answer:
 *Confirm Answer:

*Question 4:
 *Answer:
 *Confirm Answer:

*Email:

Figure 1: Security Questions Screen



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MARYLAND
ImmuNet: Maryland's Immunization Registry

Training Region

User Id:
 Password:
 Login

DO NOT ATTEMPT TO LOG ON
UNLESS YOU ARE AN
AUTHORIZED USER.

Follow link for
[Help Desk Information](#)

Forgot Password

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Figure 2: New ImmuNet Login Screen



MARYLAND
ImmuNet: Maryland's
Immunization Registry

Training Region

User Id:

Password:

Login

DO NOT ATTEMPT TO LOG ON
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Forgot Password

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User Information


Please enter all the information below and click Submit.
All responses must match information on file within ImmuNet.

*Username:

*Email:

Submit

Figure 3: Password Reset Screen



Send

To... Recipient email address

Cc...

Subject RE: Requested Information

First and Last name of person,

A request has been submitted to change your ImmuNet password. Please follow the
Link below to reset your password. The link will be available for 24 hours.

<https://link to be determined>

If you did not initiate this request, please contact the ImmuNet Help Desk.

Immunet Help Desk
[Help Desk Information](#)

Figure 4: Password Reset Email